

**MARTIN CITY COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
July 20, 2017, LIETZ HALL, MARTIN CITY, MT
Minutes**

The meeting was called to order at 7:00 p.m. Present: Board Members Greg Doggett, Jacque Ferbrache, Fay Dowling, Flip Paulson, and Jim Zerbe; General Manager/Chief Operator Shane Pierson, and Clerk Victoria Zerbe.

The Minutes for June 22, 2017 were approved by unanimous consent.

For the Operator's Report, Shane Pierson reported that the monthly coliform water test result was not yet received. After an extremely high Glacier Hills Pumphouse reading was recorded, Shane isolated a major leak near Connection 0310 in Route 2, and it was repaired through the efforts of the Chief Operator, Back-up Operator John Helton, and helper Alex Pierson. This was the third relief valve related issue in Glacier Hills. The valves were required by the Department of Environmental Quality to purge air, but were installed using only the minimum standards, which compounds the problem. Even A2Z Engineering, who engineered the water system, had no solution for the recurring relief valve issue. Work Order #2017-8 was created for a Glacier Hills tune-up or clear identification of all valves, curbstops, and pits, and the process has been started.

Shane responded to a high water alarm 12:30 a.m. on June 26, but the system was functioning properly. A low level alarm and power failure were recorded on July 10, with the UPS working as it should. Utility Services located the leaking pipe near sequence #320 across Highway 2 close to the meter pit. A more accurate marking will take place at the time of the dig scheduled in August. Locks were re-keyed at pumphouse, keys distributed to staff and the Board President. Lock guards were also installed. Andrew Bancroft's Account #95 was posted for being two months past due in bill payments. The General Manager also reported that the O & M Strategy is current, but he was unable to download the information earlier today.

In review of the System Reports for June, the system water loss of 376,413 gallons reflected the large leak in Glacier Hills of 129,500 gallons. It also will be partially reflected in next month's reports. The Usage Report again depicted higher water use because of the summer. The receipt of Russ Pyles' new service final installation payment was noted in the Adjustments Report. The Board reviewed the Rate Code Reports and the Usage and Loss Reports. In the Comparison Report, water pumped in June 2017 exceeded 2016 figures because of the leak.

The Clerk reviewed the District's financial statements for May 2017. Tax bill receipts from Flathead County deposited in Tax Roll Fund #7273 amounted to \$1,743.57. The Capital Investment Fund #7274 received \$519.93 in interest distribution. The Board reviewed the Cash Flow Forecast, and there were no questions on the Clerk's time sheet.

The revised Disbursement Report for July 20, 2017 listed the Federal Quarterly Tax payment of \$1,328.44 and the MT Unemployment Tax of \$30.25. A2Z Engineering payment of \$925 towards the Old Hwy 2 line replacement project was reported. MCCWD has paid a total of \$5,517 towards the engineering firm's \$6,950 project estimate. An insurance payment of

\$2,417 to MAC0-PCT was also listed on the report. This year's higher premium partially reflects the addition of Glacier Hills to the policy's coverage. **A motion to approve the revised Disbursement Report and the payment of bills was made by Greg, seconded by Jacque, and unanimously approved by the Board.**

The Past Due Reports were reviewed.

Under Old Business, Watson Excavation had scheduled to start the replacement work needed for the old 1½ inch line north of Old Hwy 2, but it has not begun yet. A revised start date has not yet been set. A pre-construction meeting was held with the General Manager, the Board President, A2Z Engineering, and the excavation company. Joe and Star Herzog, Account #33, the customers most affected by the replacement work, also were contacted about any concerns they may have.

There was no New Business, but a Board discussion did follow on the District's water losses and possible causes, and the pattern identified where water loss nearly always increased when the amount of water pumped increased. The Board President had created a chart of MCCWD's water pumped and lost from December 2008 to the present. The correlation between water pumped and lost is not perfect but it is substantial and fairly regular. The need to identify the cause and possible cures continues.

The District's next Board Meeting has been scheduled for Thursday, August 17, 2017 at 7:00 p.m. As there were no other items to discuss, Jacque made a motion at 7:50 p.m. to adjourn, and Flip seconded it; all agreed.

Respectfully submitted,